

# Norfolk Public Schools: NORFOLK, MASSACHUSETTS

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**Norfolk School Committee  
MINUTES  
Freeman-Kennedy School – Media Center  
Tuesday • May 14, 2013 • 7:05 PM**

## **Mission Statement**

The Norfolk Public Schools offers a safe, joyful and challenging learning environment that meets the needs of our diverse students. Through school, family and community partnerships, we provide an education that inspires life-long learners and cultivates caring and productive citizens of our ever-changing world.

## **Call to Order**

Shawn Dooley, Chair, called the meeting to order at 7:15 PM.

Roll Call: Jeff Chalmers, Mark Flaherty, Kelly Peterson and Shawn Dooley

Also Present: Dr. Ingrid Allardi, Superintendent and Pam Kinahan, Recording Secretary

## **PUBLIC COMMENT**

None.

## **CORRESPONDENCE**

### Donations

Norfolk TPA donated \$150.00 for an extracurricular activity at the Freeman-Kennedy School.

**Motion:** Mr. Flaherty made a motion to accept the \$150.00 donation from the Norfolk TPA. Mr. Chalmers second. All in favor. **Motion Passed.**

### Reduction in Force

The Committee was presented with a letter of reduction in force. However, due to a retirement there is an opening and the teacher has applied for that position.

### MICCA

The Freeman-Kennedy advanced band was recognized for achieving a gold medal at the MICCA competition this year.

### Appointment of School Physician

**Motion:** Mr. Flaherty made a motion to reappoint Dr. Henry D'Angelo as school physician for the 2013-2014 school year, stipend of \$2,000.00. Mr. Chalmers second. All in favor. **Motion passed.**

### Grade 6 Request to Fundraise

Sixth grade students requested to have Boston Pride Day every Friday at the Freeman-Kennedy School for the remaining school year. On these days donations could be made to the One Fund.

**Motion:** Mr. Flaherty made a motion to allow Boston Pride Day every Friday at the Freeman-Kennedy School for the remaining school year and to accept donations on behalf of the One Fund. Mr. Chalmers second. All in favor. **Motion passed.**

### Memorial Day Parade

The Board of Selectman requested the presence of the elementary schools in the Memorial Day Parade. Due to the short notice, it was agreed by the Superintendent and the Principals that there was not enough time to prepare students for this event. The Committee agreed that in the future they would like to have the schools represented in this event. **No vote was taken.**

## **SCHOOL COMMITTEE CHAIR REPORT**

### Community Day, June 8<sup>th</sup>

The School Committee was approached about having an information table or help out other organizations. **No decision was made at this time.**

### School Committee Reorganization

The School Committee Board has not changed at this time.

**Motion:** Mr. Flaherty made a motion to have the School Committee Board remain as it is, without any changes. Mr. Chalmers second. All in favor. **Motion approved.**

### Signage at Freeman-Kennedy

Mr. Dooley spoke to the Committee about the need to have a "Do Not Enter" sign placed at the intersection of the access road and the drop-off exit. It was noted that several cars were going the wrong way on Election Day. All Committee members agreed. **No vote was taken.**

### Kindergarten and Pre-School Tuition for Multiples

Dr. Allardi asked the Committee to allow parents with students entering Pre-school who are having financial difficulty to be able to use the same sliding fee scale used for families of students entering Kindergarten. She also spoke to the Committee about allowing families of multiple children in either kindergarten or both to be able to pay their total tuition over a period of 20 months. The Policy Sub-committee will meet to amend the policy to read the same for Pre-school as it does for Kindergarten with regards to the slide fee scale. **No vote was taken.**

### Past Due Tuitions and Fees

Mr. Dooley updated the Committee on past due tuitions and fees.

### Backpack Express

Mr. Dooley reported to the Committee that there is confusion with regards to School Partners and the use of school partners to sponsor other functions in order to access backpack express. Policy Sub-committee will review the language for the School Partners Policy at the next Policy Sub-Committee meeting in May.

## **SUPERINTENDENT REPORT**

### Social Studies

Debbie Dressler, Assistant Principal at the HOD, presented a power point presentation to the School Committee on the recommendations for the Social Studies Curriculum.

**Motion:** Mark Flaherty made a motion accept the new edition of the National Geographic World Text. Second Jeff Chalmers. All in favor. **Motion approved.**

### School Improvement Plan

Dr. Allardi spoke to the Committee regarding the School Improvement Plans for both schools. She recommended that the Principals bring their plans to the School Committee for review in the fall.

### BICO FY12 Financial Audit

Dr. Allardi explained that there were amendments to the annual financial audit and the information was included in the Committees packets for their information.

**Motion:** Mr. Flaherty made a motion to have Dr. Allardi represent the Norfolk Public Schools on the Board of Directions of BICO. Second Jeff Chalmers. All in favor. **Motion approved.**

### Strategic Planning Update

Dr. Allardi is in the process of developing the districts goals. She will be presenting to the Committee the district goals and outline of the strategy to the board in June.

### LSDO Summer Technology Conference

The Freeman-Kennedy has been approached to host the LSDO (Local Staff Development Opportunities) summer conference. It is a collaborative professional development organization. Dr. Allardi is recommending that the committee agree to charge a one-time fee of \$1,000.00 for LSDO to utilize the school. No additional staff is needed.

**Motion:** Mark Flaherty made a motion to allow the Freeman-Kennedy to host the LSDO Summer Technology Conference with a one-time fee of \$1,000.00. Kelly Peterson second. All in favor. **Motion approved.**

## **COMMITTEE REPORTS**

### NEST

Three grant applications were received. At Community Day NEST will be selling the Norfolk t-shirts that were approved by the School Committee last month.

### KP

King Philip is still waiting to hear from Plainville and Wrentham with regards to the budget.

### Budget Sub-Committee

The budget was presented at Town Meeting and approved for a 3.65% increase. However, if King Philip does not go to an 8% increase, then budget will increase to 4%.

### Tech Sub-Committee

The committee continues to work on finalizing the district's vision, assessment of current resources, the star chart and reviewing the next 5 years.

### Policy Sub-Committee

The Policy Sub-Committee will be meeting on Tuesday, May 21, 2013.

## **NEW BUSINESS**

**Motion:** Mark Flaherty made a motion to accept the renewal of the Norfolk Lions Application for School Partner. Jeff Chalmers Second. All in favor. **Motion approved.**

## **DECISION ITEMS**

**Motion:** Mark Flaherty made a motion to accept the April 9, 2013 School Committee Meeting Minutes. Jeff Chalmers Second. All in favor. **Motion approved.**

**Motion:** Kelly Peterson made a motion to accept the April 24, 2013 School Committee Meeting Minutes. Jeff Chalmers Second. All in favor. **Motion approved.**

The next **School Committee Meeting** will be held on Tuesday, June 11, 2013.

**Motion:** Mark Flaherty made a motion to adjourn. Jeff Chalmers Second. All in favor. **Motion approved.**

**Motion:** Mark Flaherty made a motion to go into executive session. Jeff Chalmers Second. All in favor. **Motion approved.**

Roll call – Executive Session: Jeff Chalmers, Mark Flaherty, Kelly Peterson, and Shawn Dooley. Also present, Dr. Ingrid Allardi.

## **EXHIBITS**

- Exhibit 1 Donation – Norfolk TPA
- Exhibit 2 Correspondence
- Exhibit 3 Announcements – Freeman-Kennedy MICCA Recognition
- Exhibit 4 Appointment of School Physician
- Exhibit 5 Grade 6 Request for Fundraising
- Exhibit 6 Update: Past Due Tuitions
- Exhibit 7 BICO FY12 Financial Audits
- Exhibit 8 Norfolk Lions Renewal Application for School Partner
- Exhibit 9 School Committee Minutes April 9<sup>th</sup>
- Exhibit 10 School Committee Minutes April 24<sup>th</sup>
- Exhibit 11 Social Studies Curriculum Recommendations.